

FEES REGULATING AUTHORITY - 2025-26, Mumbai

305, Govt. Polytechnic Building, Ali Yawar Jung Marg, Bandra (E), Mumbai - 400 051 (M.S.), INDIA

Online Fee Approval Proposal for Academic Year 2025-26

To,
The Hon'ble Chairman,
 Fees Regulating Authority,
 Maharashtra State,
 Mumbai - 400 051

Name of the College /Institute	AR3451 - LOKMANYA TILAK INST. OF ARCH. & DESIGN STUDIES
Address	Plot No. 22-23, SECTOR 5,

Online fee approval proposal for academic year 2025-26**INDEX**

Sr No	Particulars	Status
1	Affidavit in the prescribed format (as per the proforma published) duly verified and attested by the person duly authorised in terms of section 2(l) of the FRA Act, 2015	Yes
2	Audited Financial Statements of the Institute/College for the Financial Year 2023-24. The Audited Financial Statements must be accompanied --- (i) Audit Report,	Yes
3	(ii) Audited Receipt & Payment Account,	Yes
4	(iii) Audited Income & Expenditure Account, and	Yes
5	(iv) Audited Balance Sheet. Note: Audited Financial Statements must be signed by the Chartered Accountant & to be counter signed by the person duly authorized in terms of section 2(l) of the FRA Act 2015.	Yes
6	(v) All the Financial Statements as mentioned above should be accompanied by detailed schedules, annexures and notes to accounts.	Yes
7	The Auditors Report for the Financial Year 2023-24 in prescribed proforma i.e. form A1 & form A2 (Annexure - A). Note: The Auditors Report must be in prescribed proforma i.e. form A1 & form A2 (Annexure - A) duly signed by Auditor along with particulars such as Name of firm, firm registration number, name of their partner or proprietor with his/ her membership number, UDIN.	Yes
8	TDS return/statement for salary (Teaching and Non-Teaching) in Form No. 24Q for quarter-4 along with Annexure II (i.e. Annual Salary Details) duly certified by the college/institute.	Yes
9	TDS return/ quarterly statements for non-salary in Form No. 26Q along with details of deductee, nature of payment, amount, etc, in excel sheet duly certified by the college/institute.	Yes
10	Copy of Audited Annual Financial Statements of the Trust/Society for the Financial Year 2023-24 running the colleges/institute along with all schedules, annexures and notes to accounts.	Yes
11	Copies of income tax return filed by the trust and institute/college for the assessment year 2023-24 & 2024-25 duly attested by the Auditor.	Yes
12	Proposed budget of the institute/college for the financial year 2025-26 duly signed by the President, Secretary of the Trust & the Principal of the institute/college.	Yes
13	Letter of approval of teaching staff issued by the approving Authority duly attested by the Principal of the institute/college.	Yes
14	Letter showing the sanctioned intake capacity approved by the Competent Authority for the academic year 2020-21, 2021-22, 2022-23, 2023-24 and 2024-25 duly attested as true copy by the Principal of the institute/college (as per course duration).	Yes
15	Accreditation Certificate i.e. NAAC, NBA and NIRF if any, duly attested by the Principal of the Institute/College.	Yes
16	Copy of fees structure approved by the Fees Regulating Authority for the academic year 2021-22, 2022-23, 2023-24 and 2024-25 (as per course duration).	Yes
17	Certified copy of the property card and/or 7/12 extract showing the ownership of the land owned by the institute/trust.	Yes
18	Certified copy of the Municipal Property Assessment Register issued by the Municipal Corporation /Municipal Council, Gram Panchayat for the purpose of assessing property tax.	Yes
19	Statement showing the number of students admitted in the college for the course, appeared & passed in examination for the academic year 2023-24.	Yes
20	Fees collected from students admitted from NRI/Management/ Institutional quota in the prescribed proforma as per Annexure - B and Annexure - C.	Yes


Principal
Lokmanya Tilak Institute of
Architecture & Design Studies.
Sector- 4, Koparkhairane, Navi Mumbai.

Expenses Documents				
Sr No	Expenses Main Head	Expenses Sub Head	Particulars	Status
1	Salary - Teaching Staff	Gratuity paid	(Gratuity Paid Debited to P&L Account) Upload document in prescribed format: Name, Designation, Joining date, date of leaving, Amount and Date of Payment.	Yes
2	Salary - Teaching Staff	Arrears of salary	Teaching Staff Year-wise breakup of arrears of salary paid during the financial year 2023-24	Yes
3	Salary of Non-Teaching Staff - Regular/Adhoc	Gratuity paid	(Gratuity Paid Debited to P&L Account) Upload document in prescribed format: Name, Designation, Joining date, date of leaving, Amount and Date of Payment.	Yes
4	Salary of Non-Teaching Staff - Regular/Adhoc	Arrears of salary	Upload - Non-Teaching Staff Year-wise breakup of arrears of salary paid during the financial year 2023-24	Yes
5	Stipend / To Interns / Students	Stipend paid to PG Students	Upload list of PG students, stipend paid amount, date of payment and mode of payment (Bank/cash)	Yes
6	Stipend / To Interns / Students	Interns students to UG	Upload list of UG students, stipend paid amount, date of payment and mode of payment (Bank/cash)	Yes
7	Affiliation	Inspection Fee paid to various Competent / Affiliating Authorities	Upload - the receipt of payment showing acknowledgement of Payment of inspection fee by the affiliating authority	Yes
8	University fees paid (for students)	Eligibility fees	Upload - Receipt of payment made to university (Students X Eligibility Fee per Student = Total and/or (Repeater Students X Eligibility Fee per Student = Total))	Yes
9	University fees paid (for students)	Exam Fee paid to University	Upload - Receipt of payment made to university (Regular Students X Exam Fee per Student = Total) and/or (Repeater Students X Exam Fee per Student = Total)	Yes
10	University fees paid (for students)	Enrollment Fee	Upload receipt of payment made to university (Newly Enrolled students X Enrollment Fee per Student = Total)	Yes
11	University fees paid (for students)	Other University fees (e.g., Vice-Chancellor Fund, Ashwamedh Fee, Gymkhana Fee, Disaster Fund, E-Charge etc.)	Upload - receipt of payment made to university (Regular Students X other university Fee per Student = Total) and/or (Repeater Students X other university Fee per Student = Total).	Yes
12	Insurance	Student Insurance	Upload copy of insurance policy made towards Student	Yes
13	Insurance	Building Insurance	Upload copy of Insurance policy made towards Building	Yes
14	Property Insurance	Furniture, Equipments, Computers, Vehicles etc Insurance	Upload copy of Insurance policy receipt made towards Furniture, Equipment, Computers, Vehicles etc.	Yes
15	Transport Charges	Transport Vehicles bus specifically for college use provided by free of cost to students/ staff	Upload the list of students/staff, location (Pickup and Drop location), Per head charges	Yes
16	Fee Regulating Authority fees	Processing fee/Review fee paid to Fees Regulating Authority	Upload receipt of Processing Fee/Review fee paid to Fees Regulating Authority	Yes
17	Admissions Regulating Authority	Processing fee paid to Admission Regulating Authority	Upload receipt of Processing fee paid to Admission Regulating Authority	Yes
18	Expenditure of Advertisement	Recruitment of Staff published in the newspaper	Upload Item wise List with course wise bifurcation along with copies of advertisement towards advertisement published in newspaper	Yes
19	Expenditure of Advertisement	Admission published in the Newspaper/ Social Media	Upload Item wise List with course wise bifurcation towards advertisement publish in newspaper/ social media	Yes
20	Expenditure of Advertisement	Advertisement - General	Upload Item wise List with course wise bifurcation towards advertisement published in newspaper, social media, magazines, print media, periodicals, etc.	Yes
21	Expenditure of Advertisement	Cost of other advertisements for recruitment of staff	Upload Item wise List with course wise bifurcation towards advertisement published in newspaper, social media, magazines, print media, periodicals, etc.	Yes
22	Expenditure of Advertisement	Cost of other advertisements for Admissions	Upload Item wise List with course wise bifurcation towards advertisement published in newspaper, social media, magazines, print media, periodicals, etc.	Yes
23	Expenditure of Advertisement	Cost of advertisement required to be published as per rules, regulation, act or any direction issued by Regulating Authority	Upload Item wise List with course wise bifurcation along with copies of advertisement towards advertisement published in newspaper	Yes
24	Expenses related to Students	5. Industrial visit/tour	Upload Name of the Company visited, date, no of students, charges per head, Travelling, Food and accommodation charges if any	Yes
25	Bank Interest	Bank Interest on the working capital loan	Upload copy of sanction letter from the Bank/Financial Institution for which interest expenditure is claimed as a deduction on cash credit/ overdraft/ working capital facilities	Yes
26	Bank Interest	TEQIP Loan interest if applicable	Upload proof of document for TEQIP Loan Interest.	Yes
27	Communication Expenses	Internet Charges	Upload - receipt & proof of payment made to provider	Yes
28	Establishment Expenses	Water and Tanker Charges	Upload Copies of bills and receipts of payments made towards water charges with course-wise bifurcation claimed as an expenditure in the proposal form.	Yes

Principal

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