

**LOKMANYA TILAK INSTITUTE OF ARCHITECTURE
AND DESIGN STUDIES,
NAVI MUMBAI**

LTIADS/ADMIN./2021/82

Date:- 05.04.2021

NOTICE

All Students hereby informed that as per Covid-19 Lockdown 2.0 (Break the Chain) we have started all types of administrative services **only pre-appointment** taken from the concern section from 5th April 2021. You have required any administrative service send your application on WhatsApp Number to following staff member after receiving reply from concern staff visit to the Admin Office.

- **Regarding Students Services – Certificates / letters / Leaving Certificate & for Original Documents**

Sr. No.	Name of Person	Mobile No	Email ID
1	Mrs. Sarika Kadam	8104149980	sarikak.ltiads@gmail.com

- **Regarding Scholarship – Any type of scholarship**

Sr. No.	Name of Person	Mobile No	Email ID
1	Mrs. Sarika Kadam	8104149980	sarikak.ltiads@gmail.com

- **Regarding Accounts Services – Fee Receipt, Fees Issue, Fees payment**

Sr. No.	Name of Person	Mobile No	Email ID
1	Mr. Viraj Sawant	8097813747	admission.ltiads@gmail.com

- **Regarding Library**

Sr.No.	Name of Person	Mobile No	Email ID
1	Mrs. Sarita Mane	8779068160	saritam.ltiads@gmail.com

- **Regarding Exam / Marksheet or Degree related work**

Sr. No.	Name of Person	Mobile No	Email ID
1	Mr. Sameer Yadav	8425013803	sameer.ltiads@gmail.com

Further unnecessary do not visit to the college follow all COVID guidelines issued by Ministry of Health and Family Welfare regarding wearing masks, social distancing etc. from time to time should be strictly adhered to.




PRINCIPAL

CC to :-

1. Dean Academics -with request to circulate to all student
2. Notice Board
3. Published on college website